

# **Kwassui Women's University Exchange International Student Application Guide**

Kwassui has established Programs of six months and one year for Exchange International Students. These students take Japanese language classes and have the possibility of taking classes in our regular departments. In addition to improving their Japanese skills, students learn about Japanese culture.

## **Semester Dates**

Spring: April 1 to mid-August

Fall: September 25 to mid-March

## **Eligibility to apply**

1. Applicants who have foreign nationality
2. Applicants who are female students only
3. Applicants who have completed 12 years of regular school education in countries other than Japan
4. Applicants who have Japanese and/or English ability enough for study at our university
5. Applicants who have the residence qualification of "University Student visa" by "Immigration Control and Refugee Recognition Law" or can acquire the residence qualification of "University Student visa"

## **Application Deadline**

For Spring entry: November 30 of the previous year

For Fall entry: June 30

## **Notification Date of results**

For Spring: End of November

For Fall: 10th of July

## **Application Documents**

This information applies to students entering as Exchange International Students

1. Completed Application Form (official Kwassui form with photograph attached).  
The applicant should fill in the application forms herself in Japanese or English.  
State reasons for applying to Kwassui Women's University (To be written by the

applicant in Japanese, 400 characters, or English.)

2. Certification of enrollment and Transcript of academic record  
\*If the original is in the student's mother tongue, a Japanese or English translation should be sent along with the original.)
3. Health certificate (official Kwassui form to have been completed by a doctor within the past three months)
4. Letter of recommendation from the principal, president, dean or head of department of the most recently attended academic institution (official Kwassui form)
5. Statement of plan for financial support (statement of how you plan to pay Kwassui fees and living expenses), if required
6. Certification of employment of student's financial supporter, if required
7. Statement of income of student's financial supporter, if required
8. Certification of bank balance (showing ability to cover school fees, accommodation and living fees), if required
9. Copy of passport (picture page)
10. Three photographs (3cm×4cm) with student's name on the back

Points to note

1. The applicant should fill out the application forms herself in Japanese or English.
2. The name on the application form must match the name on the applicant's passport.
3. Health certificate must have been completed by a doctor within the past three months.
4. The completed application documents and fees cannot be returned under any circumstances.
5. Once an application has been received, there can be no change in the department being applied to.

Enquiries and address to which application should be sent:

Kwassui Women's University International Student Center

1-50 Higashi-yamate-machi

Nagasaki-shi 850-8515

TEL: 81-95-820-6024

[intersec@kwassui.ac.jp](mailto:intersec@kwassui.ac.jp)

## Application Procedures      \* Applicant's responsibility

Spring semester	Fall semester	Schedule
*November 30	*June 30	*Deadline for application materials to arrive at Kwassui.
December 20	July 20	Decision by Kwassui regarding admission
December 26	July 31	Application by Kwassui to the Regional Immigration Bureau for a certificate of eligibility.
*End of January	*End of August	*Tuition and housing fees to be sent to Kwassui
End of January to early February	End of August to early September	Issue of Certificate of Eligibility by the Regional Immigration Bureau
Early February	Early September	Kwassui will send the Certificate of Eligibility and official notification of admission to Kwassui to the applicant's school.
*Early March	*Middle of September	*Application for University student Visa at Japanese Consular Office
*Middle of March	*Middle of September	*Notification to Kwassui of details of arrival: date, time, place, and flight number.
*End of March to early April	*End of September	*Arrival in Japan

## Dormitory guidebook    Dormitory name: Nanko-Ryo 楠光寮 (ナンコウリョウ)

**Room:** Twin arrangement

**Transportation:** Between dormitory and university by shuttle bus (free)

**Meals:** breakfast and dinner; also lunch at weekends

\* The Dormitory does not supply meals during long vacations

Summer Vacation (August 10~Late September)、

Winter Vacation (Late December~Early January)、

Spring Vacation (March)

\* Students cannot cook their own food in dormitory

**Curfew time:** 10 p.m.

**Facilities:** desk, chair, bookshelf, desk lamp, intercom, bed, closet (wardrobe), locker for each student, and a refrigerator, an air-conditioning/heating unit, laundry airing stands, Internet wireless connection

**Public facilities:** piano practice rooms, computer rooms, sewing and ironing room, Library, health room, dining room, meeting room, Tatami (Japanese style) room, lounge, study room, **laundry facilities**, shower, Japanese style bath, air-conditioning

**Pay facilities:** Electric usage fee for own room, cooker, dryer, shower

Students bring blanket, sheet, futon and pillow

Students can only move out of the dormitory at the end of the academic year, unless special permission is given by the International Student Exchange Center.

### Dormitory Expenses (One Year)

Fees	One Year	
Dormitory Entrance Fee	90,000Yen	
Room fees	290,000Yen/single	190,000Yen/twin
Living expenses (including meals)	<u>329,000 Yen</u>	
Total	709,000 Yen	609,000Yen

### Dormitory Fees Spring Semester

Fees	5 Months	
Dormitory Entrance Fee	45,000 Yen	
Room fees	145,000Yen/single	95,000Yen/twin
Living expenses (including meals)	<u>151,000 Yen</u>	
Total	341,000 Yen	291,000Yen

**Dormitory Fees Fall Semester**

Fees	5 Months	
Dormitory Entrance Fee	45,000 Yen	
Room fees	145,000Yen/single	95,000Yen/twin
Living expenses (including meals)	<u>178,000 Yen</u>	
Total	368,000 Yen	318,000Yen

**\*Student can request single or double room placement. However, Kwassui cannot gurantee that a single room will be available. For students requesting a double placement for the spring semester, the roommate will usually be Japanese, and we recommend this arrangement.**