

FACT SHEET Student Exchange Programme

General Information		
➤ Name of university/ abbreviation	HAN University of Applied Sciences Arnhem Business School (ABS)	
➤ Erasmus Code of university	NL ARNHEM27	
➤ Homepage university	www.han.nl/english	
➤ Presentation of university	Arnhem Business School is a faculty of HAN (Hogeschool van Arnhem en Nijmegen) University of Applied Sciences, located in Arnhem on the eastern border of The Netherlands about 100km from Amsterdam. The university has a total enrolment of about 30,000 students of which around 8,000 students study at ABS. Of the approximately 1000 students following international business courses, 70% are from abroad. ABS receives 150-200 exchange students per year.	
➤ Website for exchange students (English)	http://www.han.nl/opleidingen/exchange-courses/abs-exchange-course/	
International Relations		
CONTACTS IN THE BUSINESS SCHOOL Arnhem Business School International Relations Office Physical Address : Ruitenberglaan 31, 6826 CC Arnhem, The Netherlands Postal Address : P.O. Box 5171, 6802 ED Arnhem, The Netherlands		
Ms Erna Helsen	Director of International Relations	Phone: +31 26 3691267 Fax: +31 26 3691367 Email: e.helsen@han.nl
Ms Jolande van Schadewijk	Exchange Course Manager (academic coordinator)	Phone: +31 26 3691250 Fax: +31 26 3691367 Email: jolande.vanschadewijk@han.nl
Ms Ingrid Le Coultre	International Relations Officer Incoming students (contact for incoming and outgoing students)	Phone: +31 26 3691331 Fax: +31 26 3691367 Email: ingrid.lecoultre@han.nl
Ms Marjolein Janssen	International Administrator	Phone: +31 26 3691187 Fax: +31 26 3691367 Email: marjolein.janssen@han.nl
CONTACTS IN THE INTERNATIONAL OFFICE HAN University of Applied Sciences HAN International Office Physical Address : Ruitenberglaan 31, 6826 CC Arnhem, The Netherlands Postal Address : P.O. Box 5171, 6802 ED, Arnhem, The Netherlands e-mail address: internationaloffice.arnhem@han.nl		
Ms Wendy Pleket	Coordinator International Office	Phone: +31 26 3658132 Fax: +31 26 3691367 Email: internationaloffice.arnhem@han.nl
Academic Calendar in General		
	Fall semester	Spring semester
➤ Orientation session	End of August	End of January
➤ Beginning of classes	Beginning of September	Beginning of February
➤ Exam period	After each period (6 weeks)	After each period (6 weeks)
Application Procedure		

➤ Application documents	<input checked="" type="checkbox"/> application form <input checked="" type="checkbox"/> copy of passport/ ID card <input checked="" type="checkbox"/> 2 photo's <input checked="" type="checkbox"/> official transcripts <input checked="" type="checkbox"/> home university letter <input checked="" type="checkbox"/> module preference form <input checked="" type="checkbox"/> copy of health insurance card	
➤ Weblink to documents	http://www.han.nl/opleidingen/exchange-courses/abs-exchange-course/	
➤ Deadline for nomination	Fall semester: 1 May	Spring semester: 1 October
➤ Deadline for application	Fall semester: 25 May	Spring semester: 25 October
Study Programmes		
➤ Courses taught in English	Arnhem Business School Exchange Course, which is made up of subjects from the following study programmes: <ul style="list-style-type: none">➤ Communication➤ Finance and Control➤ Business Management Studies➤ International Business and Management Studies➤ Logistics Management (Economics)	
➤ Language requirements	Equivalent to IELTS : at least 6.5 or TOEFL: 80-94 (internet based) or 237 Computer based	
➤ Programmes	Undergraduate	
➤ Summer Course	Doing Business in Europe 21 June – 11 July 2014 Deadline for application: 1 April 2014 Website: http://www.han.nl/opleidingen/summer-course/doing-business-in-europe/	
Cost of Living		
➤ Approximate expenses per month (in €)	accommodation	350 - 400
	Food, clothing, travel	250 - 300
	books	300 (total)
	Visa/residence permit for non-EU citizens (if applicable)	300 (once off payment)
	miscellaneous...	200
Additional information		
➤ Health insurance	compulsory useful websites: www.ace-ips-nl.com ; www.students-insurance.eu	
➤ Visa / residence permit information	Available on our website: http://www.han.nl/opleidingen/exchange-courses/abs-exchange-course/ and www.nuffic.nl/immigration ; www.ind.nl	
Accommodation		
➤ Accommodation	students receive help to find off campus accommodation. Students will be contacted on application procedures after admission.	
Arrival		
➤ Pick-up assistance	yes (if arrival on arrival date, which is communicated to the student)	
➤ Where	Arnhem Central station	
➤ By	Students – transport provided	